

Emergency Contact Numbers

Building: _____ Address: _____

Fire _____ Police _____ Ambulance _____	Office Telephone	Home or Night Telephone
Owner(s) or Board of Directors: _____ Position: _____ _____ _____		
Rental and Office Employees: _____ Position: _____ _____ _____ _____ _____		
Accountant: _____ Ambulance: _____ Attorney: _____ Architect: _____ Builder/Developer: _____ Insurance Agent: _____ Plats and Surveys: _____ Service and Repair Contractors: Air Conditioning : _____ Heating Fuel: _____ Heating Equipment: _____ Elevators: _____ Antenna Service: _____ Electrician: _____ Emergency Medical Service: _____ Fire Station: _____ Glass Repair: _____ Landscaping: _____ Lawn Service: _____ Laundry Service: _____ Locksmith: _____ Painter: _____ Pest Control: _____ Plumber: _____ Police Station and Precinct: _____ Pool/Water Service: _____ Roofer: _____ Security Service: _____ Security Systems: _____ Snow Removal: _____ Street Lighting: _____ Trash Removal: _____ Night and Emergency Employees: Maintenance Supervisor: _____ Maintenance Group: _____ Management Supervisor: _____ Property Manager: _____ Miscellaneous: _____ _____ _____		

DISCLAIMER: These sample forms and agreements are not endorsed by the Institute of Real Estate Management. They are presented for informational purposes only and should not be relied upon for accuracy, completeness or consistency with applicable law. The user is advised to check all applicable state and federal law before using these forms, agreements, or parts thereof. Because certain forms have legal implications (e.g., management agreements, rental applications), it is recommended that downloaded versions of such forms should be reviewed with legal counsel prior to their use and that any modifications made by the user should also be reviewed by legal counsel.